



## FinCEAL External Assessment Tender FAQ

### 1. What does the FinCEAL “Core Group” consist of?

The FinCEAL Core Group consists of the Principle Investigators and Coordinators for each of the regional components, plus the Project Manager.

- Africa: Pekka Virtanen (PI) and Eva Kagiri (Coordinator),
- Asia: Timo Tokola (PI) and Jarkko Mutanen (Coordinator),
- LAC: Markku Kanninen (PI) and Kajsa Ekroos (Coordinator), and
- UniPID: Melissa Plath (Project Manager)

### 2. How much data must be collected? How many interviews should be conducted?

The work is foreseen as primarily a ‘desk study’, utilizing the initiative’s own data, including reports, feedback gathered from grantees since 2013 and interviews (transcripts and audio files). A ‘feasibility study’ examining the potential ways forward for continuing the initiative is being conducted simultaneously and as part of this process a number of interviews have already been conducted with key stakeholders and beneficiaries, all of which will be made available for the assessment.

Supplementary interviews should at least be conducted with the FinCEAL Coordinators and Project Manager. Other interviews should be determined based on the needs of the assessment. An initial suggested list of interviews should be included in the inception report.

### 3. Is travel to one or several of the regions required as part of the evaluation?

No, travel to the regions is not expected. The exact methodology and frame for the evaluation should be defined by the assessor, so if interviews with partners from the region are considered important, these should either be conducted virtually or conducted within the budgetary frame.

### 4. Is it okay to conduct any necessary interviews by Skype or another virtual means?

Yes.

### 5. Who is the client and approves deliverables?

The client is the University of Jyväskylä and the deliverables are approved by the FinCEAL Core Group.

### 6. What are the deliverables? Is there a length requirement?

There are two deliverables: an inception report and the final report. The final report should be submitted as a first draft for comments, but the draft is not considered a deliverable. There is no requirement for the length of the deliverables, but for the final report 20-30 pages should be sufficient.

### 7. Is there the possibility for extending the timeframe or for reducing the expected work? Is the timeframe realistic?

The timeframe is short. The delivery can be adjusted based on agreement between the assessor and the client.